



KERALAM MUSEUM OF HISTORY & HERITAGE

Park View, Thiruvananthapuram-33

(Nodal agency of all museums under Cultural Affairs Dept. Govt. of Kerala)

Website: www.museumkeralam.org | Email: info@museumkeralam.org

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EMPANELMENT OF FIRMS/ PERSONS IN THE MUSEUM RELATED WORKS

Minimum Eligibility Criteria (Total Project Cost)

- i. 3 years' experience in Electrical/Electronic/civil /Architectural designing of projects/interior design.
- ii. Atleast 3 projects costing more than Rs. 50.00 lakhs in the last 3 years

I. PROFORMA FOR GIVING BIO-DATA

a. General Information

1. Name and Address of Individual/ Firm/ Consortium -
2. Telephone No./Fax/ E-mail -
3. PAN Number -
4. Service Tax Registration No. -
5. Activity Areas -
6. Total Experience in the relevant field -
7. Experience in Government works -
8. Details of empanelment, if any, in National Museum, New Delhi/ Archaeological Survey of India (ASI) -
(use additional sheets)

b. Organizational Setup

1. Status (Individual/ Company/ Firm) -
2. Year of Registration -
3. Names & Address of Individuals/ Directors/ Proprietors -
4. Name, Qualification and Experience and years of association with firms of

key personnel (In brief) -
(use additional sheets)

c. Architectural Wing

1. Name, Qualification and Experience and years of association with firm of key personnel (In brief)
(use additional sheets)
2. Council of Architects Registration No. and Details
(use additional sheets)

d. Planning Wing

Name, Qualification and Experience and years of association with firm of key personnel (In brief)
(use additional sheets)

e. Electrical Wing

1. Contractor's License /Class -
2. PWD/CPWD Registration Details, if any-
3. Work Experience with details of Experience Certificates -
4. Details of Electrical works completed -

f. Experience

Summary of Major Completed Projects (A minimum of the three projects costing above Rs. 50.00 Lakhs undertaken in the last 3 years (in the case of electrical works Rs. 30 Lakhs undertaken in the last 3 years))

Sl. No	Name of Project & Location	Name of Client	Cost of Project	Date	
				Commencement	Completion
1					
2					

3					

(Use additional sheets if required for further details)

II. Evaluation Procedure

Firms/ Applicants satisfying the minimum eligibility criteria will have to make a presentation of their work before the selection committee

a. Selection Criteria

	Item	Weightage
i.	Credibility of the Firm(Manpower, Experience etc.)	50%
ii.	Presentation of the existing projects/Interior designs	50%

The Firms will be given ranking based on the total points obtained as per the above weightage and the required number of Firms/Consultants will be empanelled.

The decision of the Committee will be final. Copies of all documents should be attached along with this application. Originals should be presented at the time of presentation. A copy of the details given in this format should be send as soft copy along with this application.

CERTIFICATION

I/ We the under signed hereby certify that to the best of my/ our knowledge and belief, that the details including my/our qualification and my/our experience provided above are correctly described me/us.

Day/Month/Year

Signature of Individual/Authorized
Representative of Firm